

8-17-1982

# Meeting Minutes

WKU Council of Academic Deans

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## MINUTES

### Council of Academic Deans

August 17, 1982

The meeting was called to order by Dr. Davis at 9:00 a.m. Members present included Drs. Sandefur, Robinson, Hellstrom, Nelson, Lloyd, Hardin, Gray, Chelf and Petersen. Others present included Dr. James Flynn, Mr. James Tomes and Mr. Mike Dale.

The meeting opened with the showing of a videotape designed for the orientation of new university employees. The deans thought that the videotape was well done and might be shown to new faculty members. However, since this production was directed primarily at staff employees, the deans indicated a desire that a separate faculty-oriented videotape be produced for the future. Following the showing, Mr. Tomes and Mr. Dale left the meeting.

Dr. Flynn presented an overview of the work of the state committee charged with drafting a pre-college curriculum that would be accepted by all state institutions of higher education. Internal reactions to the draft are due in the President's Office by August 23 and should be submitted to the Office of Academic Affairs by Friday, August 20. Extensive discussion took place with the deans giving their general endorsement to the draft. Among the issues discussed were community college versus four-year university guidelines, high school staffing problems in science and mathematics and the reaction of the State Board of Education.

President Zacharias briefly attended the meeting to report on some current activities including the successful development fund-raising efforts, the Owensboro program and international education contacts.

The proposed exchange program of eminent scholars that has been proposed by President Norfleet of Morehead was discussed. The deans were requested to provide the names of one to four candidates for this program from each college. These names should be submitted to the Office of Academic Affairs by August 23.

Dr. Nelson introduced a discussion of the schedule for the 1983 summer term. Issues discussed included energy conservation, length of terms, and faculty compensation. Dr. Davis agreed to assemble financial information of the 1982 summer term to provide the deans for further consideration of these issues.

Dr. Robinson presented a suggestion that most student academic data be provided to the deans offices each year and that faculty members and department heads be referred to those offices rather than Institutional Research when information is needed. This would be intended to reduce duplicate requests and was supported by the deans.

The areas of possible cooperation between Western and the University of Louisville identified in a recent meeting between leaders of the two institutions were reviewed. Dr. Davis encouraged the deans to follow up by contacting their counterparts at U. of L. to discuss cooperation.

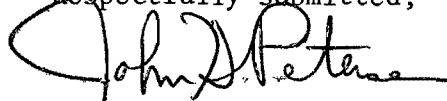
The report of the committee studying evaluation procedures for educational units within academic affairs was presented by Dr. Gray. The deans were asked to submit any comments or reactions as soon as possible because an evaluation system is expected to be in place during the fall semester.

Dr. Gray reported on his proposal to compile a listing of unusual resources or facilities at state universities in Kentucky with a goal of sharing such resources. He indicated that he would contact the other deans directly with further information.

Dr. Hardin reported that the next meeting of the Administrative Council, scheduled for Tuesday, August 24, would focus on planning for Western's self-study for Southern Association reaccreditation.

The meeting adjourned at 12:00.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "John H. Petersen". The signature is fluid and cursive, with the first name "John" being the most prominent part.

John H. Petersen

8/19/82

ds